



New Track Car Operator Orientation/Check Ride Form

For track car operators who have never participated in a WCRG excursion.

Note: Excursion Participants are not WCRG Qualified Operators and may not perform check rides, instruction, or monitored rides for the application of Rule 404.

Check off boxes next to each item discussed by new track car operator and WCRG personnel.

- Discuss: Track Car Excursion Operating Rules & Standards worksheet, and if new operator needs clarification on any operating rules or operating practices.
- Discuss: Required paperwork for the excursion, including required General Release of Liability/ Hold Harmless Agreement, how to fill it out, the implications of signing the document, and understanding each passenger must also read and understand the legal implications of signing the document.
- Discuss: Proper attire, including proper boots, long pants, safety vests, eye protection, etc.
- Discuss: Arriving at Set-on and Job Briefings properly attired, track car prepared, paperwork/ payment in order.
- Discuss: General set on procedures, including how to safely unload track-car from trailer, the dangers of standing in the path of the track car should it roll uncontrollably, and to stay clear of others unloading their track cars.
- Discuss: Basic track car daily inspections, including brakes, electrical, fuel, safety appliances, lights, radios, etc. Discuss how to kill engine/ignition and set brakes in case of emergency.
- Discuss: WCRG'S turntable requirements, as well as the proper use and turning of track car, including required baseplate heights, alarm light and ignition interlock functions. Discuss required procedures for turntables that fail or become non compliant or defective en route.
- Discuss: Job briefing requirements, typical items covered, and encourage participation and questions during the job briefing.
- Discuss: The concept of "Situational Awareness."
- Discuss: Electronic device prohibitions.
- Discuss: WCRG's safety commitment to excursion participants.
- Discuss: Proper starting of engine before departure. Discuss checking to be sure radio is on and set to the correct channel, headlights are in for the direction of travel. Discuss how to initiate movement, how far to stay back from track car in front, as well as stopping distance in different conditions, such as grade, wet or greasy rail, etc.

- Discuss: Proper road/grade crossing safely, including the procedures for both automatic warning device equipped crossings, as well as crossings not equipped with automatic warning devices.
- Discuss: Proper radio procedures, including when to transmit, emergency call procedures, and proper and improper usage.
- Discuss: Proper speeds during operation, including turnouts, frogs, and railroad crossings at grade.
- Discuss: On-car communication rule, and how to apply it to different situations/conditions
- Discuss: Procedure required before a change of direction/reverse-movement is made.
- Discuss: Brake-lights are the primary signal to stop, as well as when a flag is required to be displayed.
- Discuss: Basic railroad safety rules, including never step or stand on the rail, frog, or other track appliances.
- Discuss: Always expect movement on any track and in any direction. Discuss proper positioning/clearances when standing near a "live" rail when railroad equipment/engines/trains are, or may be, approaching/passing.
- Discuss: Proper securement procedures for leaving track car unattended, including chaining/chocking wheels when left unattended, as well as the definition of unintended.

**Required additional check ride for track car operators
who have never participated in any track car excursion.**

Did track car operator demonstrate proper set-on/ set-off unloading/loading procedures? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator demonstrate proper knowledge in inspecting the track car for defects, including turntable use and interlock test? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator demonstrate knowledge of basic track car controls, including fuel and battery shutoff? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator demonstrate proper starting/initiating movement smoothly and controllably? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator demonstrate proper speed and distance between other track cars as well as proper slowing and stopping? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator display proper crossing procedures, including at both crossings equipped with automatic warning devices, as well as crossings without automatic warning devices? Recommend improvements/corrections/comments?

Comments: _____

Did track car operator comply with on car communication requirements as well as electronic device prohibitions? Recommend improvements/corrections/comments?

Comments: _____

Discuss any other deficiencies or areas needing improvement or corrective action.

Comments: _____

Track Car Operator has demonstrated satisfactory knowledge, as well as operating practices to operate on a WCRG excursion without supervision of a WCRG qualified operator or officer.

Track Car Operator does NOT meet satisfactory knowledge and/or operating practices to operate on a WCRG excursion without supervision of a WCRG qualified operator or officer.

Printed name of Qualified Operator or WCRG Officer performing check ride.

Signature

Date